



BRONX COUNCIL
ON THE ARTS

2024

The Bronx Dance Fund

Guidelines

Deadline: Monday, November 20, 2023 at 11:59 PM

For Bronx-based
**Individual Dancers, Choreographers, & Nonprofit
Dance Organizations**

This program is made possible by a grant from the



Mertz Gilmore
Foundation

THE BRONX DANCE FUND

The Bronx Dance Fund: Overview

The Bronx Dance Fund (BDF) seeks to nurture the development of artists and organizations that comprise the field of dance in the Bronx. To achieve this goal, the Bronx Dance Fund (BDF) will support individual Bronx-based dancers, choreographers, and dance companies with grants of up to \$7,500 for general operating or project-based support, including capacity building, training, professional development, and production. BDF will prioritize talented early career dance artists, and BIPOC led organizations.

Questions? Contact the BCA Grants Manager at brian@bronxarts.org

ELIGIBILITY CRITERIA:

BDF is open to Bronx-based individual dancers, choreographers, unincorporated dance groups (ensembles or collectives) and Bronx-based dance organizations with 501(c)(3) nonprofit status and annual operating budgets of up to \$250,000. Unincorporated groups must have one member apply as an individual applicant and only one person may apply on behalf of any group. For project-based support, productions must take place in New York City, but are not required to take place in the Bronx.

- Individual artists or one member of an unincorporated group (ensembles or collectives) must:
 - be residents of Bronx County and
 - be 18 years of age or older.
- Incorporated organizations must:
 - be based in the Bronx with a Bronx address;
 - have been incorporated for at least one year;
 - show proof of non-profit status;
 - have an active board of directors; and
 - have an annual budget of \$250,000 or less.

Please see Proof of Eligibility on page 4 for documentation requirements.

APPLICATION PROCESS:

Applications will be accepted from Tuesday, October 10 through Monday, November 20, 2023. Applicants must submit an online application through Submittable.com. The application can be accessed through the BCA website at: www.bronxarts.org/grants/bronx-dance-fund

BCA will offer four information sessions to facilitate the application process for applicants. BCA Grants staff will be available for consultation during the application process via appointment.

Applications to the Bronx Dance Fund will be evaluated by a panel comprised of BCA staff and invited dance professionals.

Funding cycle: Application submission opens on October 10 and closes on November 20, 2023. Grant notifications will be made in December.

APPLICATION REQUIREMENTS

Submitted applications must include the following:

- Name of the applicant;
- A brief history of the applicant (individual or organization), focusing on artistic achievements;
- A description or overview of the proposed use of BDF funding;
- A statement on the importance of the Bronx to your artistic/creative life or that of your group or organization;
- For project or production support, a projected timeline;
- Resumes or CVs;
- Proof of eligibility (see the Proof of Eligibility section on page 4); and
- Work Samples:
 - **Required:** Samples of previous work done by the applicant, which can include digital images, pictures of printed images and illustrations, videos, mp3s, links to social media sites, etc. Work samples should represent work from the last 3 years. Video samples must be no more than 10 minutes.
 - **Optional:** Press Kit, publicity materials, links to websites or social media. (Examples include promotional materials from past projects and programs, i.e., recent press releases; brochures/postcards/ identity pieces; clear photo documentation of previous work; quotes from past reviews, testimonials etc.)

PANEL SELECTION AND EVALUATION CRITERIA

BCA is committed to funding a diverse array of artists and arts organizations throughout the Bronx. To create a fair, transparent, and impartial environment, BCA selects panelists that represent a range of ethnicities, genders, ages, and artistic styles. All panel members will undergo a training session prior to the application selection process to ensure that the goals and objectives of the Bronx Dance Fund are understood, and that panelists and BCA staff are working from a shared understanding of the requirements. Panelists who have a conflict of interest regarding any of the applications submitted will be asked not to review those applicants.

Applications will be screened for eligibility (see page 2), and the review panel will subsequently determine the strongest applicants to be 2024 grantees of the Bronx Dance Fund based on the evaluation criteria outlined below.

- Stewarding of cultural heritage OR a compelling vision or original voice;
- Artistic merit;
- Clarity of proposal;
- Achievable project outcomes for project or production grants;
- Sound management and financial practices for organizations; and
- Relationship to the Bronx.

PROOF OF ELIGIBILITY

ORGANIZATIONS must:

- **Provide one of the following forms of proof of non-profit status:**
 - Internal Revenue Service 501(c)(3) Letter of Determination;
 - Charter from Board of Regents under Section 216 of the NY State Education Law;
 - Current NYS Bureau of Charities (Office of the Attorney General) filing receipt; or
 - Certificate of Incorporation under S. 402 of the NY State Not-For-Profit Law.
- **Organizational Budget**
- **List of current Board of Directors**

INDIVIDUALS AND UNINCORPORATED COLLECTIVES, ENSEMBLES, OR GROUPS (unincorporated groups must have one member apply as an individual applicant and only one person may apply on behalf of any group) **must:**

- **Provide one of the following forms of proof of Bronx residency (*with same address as that of the application*):**
 - *NYS Driver's license;*
 - *New York State or New York City ID;*
 - *Voter Registration Card;*
 - *Mortgage, rent receipt or lease agreement;*
 - *Utility bill (e.g., electricity, cable, gas, etc.);*
 - *Credit card or bank statement (first page only; social security number/financial information blacked out); or*
 - *NYS or Federal tax return.*
- **For unincorporated groups (ensembles or collectives): a list of all current members**

2024 BCA BRONX DANCE FUND FUNDING CYCLE

October 2023

Bronx Dance Fund opens 10/10.

October & November 2023

Bronx Dance Fund information sessions offered.

November 2023

Bronx Dance Fund application deadline 11/20 11:59pm. BCA Grants staff prepare applications for panel meetings.

January 2024

Panels convene; funding decisions made.

February 2024

Notifications regarding funding decisions are sent to applicants via email. Funds distributed.

Questions? Contact the BCA Grants Manager at brian@bronxarts.org